

# **PRUDHOE GLEEMEN**

*Founded 1903*

**Rules 1995**

## **PRUDHOE GLEEMEN    Founded 1903**

1. The name of the Choir shall be "PRUDHOE GLEEMEN".
2. The objects of the Choir shall be:  
to study and practise choral music;  
to cultivate and improve the knowledge of and taste for music;  
to present a major concert annually;  
to assist churches and other bodies in fund-raising.
3. The uniform for all official engagements shall be decided by the Choir.

### **Membership**

4. Membership of the Choir shall be open to any male-voice singer. The decision of the Conductor regarding the acceptance of new members shall be final.
5. Rehearsals will be held on a specified day weekly except for holidays. The Conductor shall have power to call for extra rehearsals as he may consider them necessary. All members are expected to be regular in their attendances at all rehearsals. Members are urged to notify the Secretary or the Registrar of the reason for any absence.
6. The attendance of each member shall be recorded at every rehearsal, concert, contest or any other official Choir engagement, and apologies noted.
7. Any member who is absent for six successive rehearsals without apology shall be contacted requesting an explanation.
8. Members who change their address should notify the Secretary or the Registrar as soon as practicable.
9. Any member wishing to leave the Choir should inform the Secretary in writing.
10. Any member who leaves the Choir must return all music in his possession and settle any agreement relating to Choir uniform.
11. A member with 25 years service in the Choir shall receive a long-service bar.

### **Management**

12. There shall be a President and a number of Vice-Presidents, who shall not be members of the Committee of Management, elected annually.
13. The Committee of Management shall consist of the following Officers: Conductor, Deputy Conductor, Chairman, Vice-Chairman, Secretary, Assistant Secretary, Treasurer and Registrar, elected annually; together with eight Representatives from the Choir, if possible two from each line, to be elected for a term of two years. Retiring Officers and Choir Representatives shall be eligible for re-election.
14. Two persons, one of whom must be a Choir member, shall be elected at each Annual General Meeting to check the accounts of the Choir for the year in which the Annual General Meeting falls and report thereon in person or in writing to the next Annual General Meeting.

15. The Committee of Management shall be called together by the Secretary to conduct the affairs of the Choir. At all such meetings seven members shall form a quorum.
16. At every meeting of the Choir or of the Committee of Management the chair shall be taken by the Chairman or in his absence the Vice-Chairman.  
In the absence of both these Officers a chairman shall be elected by the members present. Voting at all meetings shall be by a show of hands (but the chairman of the meeting, or ten members in the case of a Choir meeting, or three members in the case of the Committee of Management, may demand a secret ballot which shall be taken immediately). In the case of equality of voting the chairman of the meeting shall have a second or casting vote.
17. The Committee of Management may appoint sub-committees to which it may delegate any of its powers under regulations that it specifies. There shall be a Music Sub-Committee.
18. The selection of music shall be left to the Conductor who shall consult the Deputy Conductor and the Music Sub-Committee about repertoire.
19. In concerts or competitions where the number of choristers is limited the choice of the Choir shall be left to the Conductor.
20. The question of the payment of travelling expenses to concerts and contests shall be decided by the Committee of Management.
21. Before any guest artist is engaged to appear at an Annual Concert the Committee of Management shall make known its intention to the Choir.

### **General Meetings**

22. Written notice of any Annual or Extraordinary General Meeting shall be handed to Choir members two weeks before the meeting, with notification posted six days before the meeting to members who are absent for those two weeks.
23. An Annual General Meeting shall be held:
  - (a) To receive reports of the Secretary, Treasurer, Conductor, Registrar and Checkers and to adopt the Financial Statement as at 31st August each year.
  - (b) To elect the President, Vice-Presidents, Officers of the Choir, Checkers, Choir Representatives and to appoint the Accompanist(s).
  - (c) To elect Life-Members. Life membership may be granted to a Choir member, or ex-member, when long service or an outstanding contribution has been given to the Choir.
  - (d) To agree the members' subscription to Choir Funds.
  - (e) To agree any honoraria.
  - (f) To conduct any business necessary in the interests of the Choir and for the furtherance of the aims of the Choir.
  - (g) To fix a date for the next Annual General Meeting.



24. Any vacancy among the Officers arising between Annual General Meetings shall be filled until the next Annual General Meeting by convening an Extraordinary General Meeting of the Choir immediately. In the case of Choir Representatives a vacancy shall be filled until the next Annual General Meeting by a meeting of the Choir.
25. An Extraordinary General Meeting of the Choir may be convened at any time either:
  - (a) at the request of the Committee of Management,
  - (b) At the request in writing of ten members of the Choir who at the date of the request are not members of the Committee of Management.
26. The Rules of the Choir may be amended by resolution of at least two thirds of the members present at an Extraordinary General Meeting.
27. A resolution to disband the Choir and to wind up its affairs may be moved only at an Extraordinary General Meeting of the Choir convened for that purpose and of which the appropriate notice has been sent in writing by post to the last known addresses of all members of the Choir at that time. Such a resolution shall be valid only if at least 75% of the members of the Choir attending the meeting vote in favour of the resolution. If upon the winding-up of the Choir there remain, after the satisfactory discharge of all debts and liabilities, any funds or property, such funds or property shall not be paid to or distributed amongst the members of the Choir but shall be given or transferred to some other organisation or organisations having similar objects to those of the Choir and which shall prohibit the distribution of its or their income and property amongst its or their members or shall be given or transferred to some charitable institution or institutions approved by the Charity Commissioners.

**Interpretation.**

28. The interpretation of these rules shall be left to the Committee of Management. Should anything arise which is not provided for in the rules above it shall be referred to the Committee of Management whose decision shall be final. The Chairman, Secretary, Treasurer and Conductor shall consult and deal with emergencies.
29. A copy of this constitution shall be given to every member of the Choir.

6th.May 1963  
Amended April 1982  
Last amended 22nd.May 1995

E.Howard Taylor  
Chairman

Neville Fairbairn  
Hon.Secretary